Philip O Berry Academy of Technology English I Honors/ English I/Foundations

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**Instructor:** Mrs. Ashley

**Office Hours:** Tuesday, Thursday 2:30 – 3:30 by Appointment ONLY

**Location: 364**

Parent signature/date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student signature/date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Course Description/Objectives:***

***Students in English I who are College and Career ready in Reading, Writing, Speaking, Listening and Language are able to exhibit with increasing fullness and regularity these capacities of the literate individual:***

* Demonstrate independence;
* Build strong content knowledge;
* Respond to the varying demands of audience, tasks, purpose and discipline;
* Comprehend as well as critique;
* Value evidence;
* Use technology and digital media strategically and capably; and
* Come to understand other perspectives and cultures.

**What are Mrs. Ashley’s expectations?**

To ensure a safe, equal learning space for all students, every student needs to:

1. **BE PREPARED:** Be in your seat ready to work when the bell rings; Participate in class and be an active learner;

Have ALL supplies ready to go. No heads on the desks; No sleeping; No distracting technology unless directed by instructor.

1. **BE PROMPT/RESPECTFUL:** Be Prompt.Have a positive attitude; Words and behavior that are hurtful, offensive or demeaning to others will not be tolerated; Respect and value the opinions and perspectives of all authority and your peers, and they will do the same for you; Follow directions the first time they are given; No talking or movement about the classroom unless directed to do so by the instructor.
2. **BE PRODUCTIVE/RESPONSIBLE:** Engage in learning each and every day; Seek help when you need it; Provide help when you can; Turn **OFF** and *LEAVE* your electronic games and iPods in ***your backpacks***. (unless directed by the instructor)

*\*\*\*\*\*\*\*\*Subject to but not limited to all rules and guidelines of CMS policies and student handbook*\*\*\*\*\*\*\*\*

**No Food or drink or open containers permitted inside of the classroom at any given anytime. (Bottle of water is acceptable).**

***Routines and Procedures:***

**How will I begin my day?**

Students are expected to arrive to class willing and ready to learn. Each class will start with a warm up assignment. The material will cover either a reading or writing assignment in their composition notebooks. It is expected that students will be working when the bell rings. No one is permitted to leave the class within the first 15minutes and last 15minutes of instruction.

***Students who are late to class will be disciplined according to Philip O. Berry Academy of Technology Tardy Policy.***

**Tardy Policy:** (The Phillip O Berry tardy policy has been revised and will be reviewed with the instructor at a later date per CMS)*.*

 **Class Attendance Policy:** (The Phillip O Berry tardy/ attendance policy has been revised and will be reviewed with the instructor at a later date per CMS)*.*

 **When can I go to the restroom?**

I encourage and expect all students to use the restroom before class and between classes. Emergencies need to be handled during non-instructional time and in private**. Emergencies that are not handled privately are not considered emergent and will not be honored.** (Discretion of the instructor) POB policy states **NO PLANNER OR NO ID = NO PASS**.

\*Student ID’s MUST be worn throughout the school day in regards to keeping a safe learning environment.

 **Do I have access Mrs. Ashley’s desk and computer?**

Students are not permitted behind the teacher’s desk, cabinets or in the teacher’s area under any circumstances in an effort to help protect students’ privacies and grading information. NO EXCEPTIONS!

**Will I have homework?**

Homework will be given on a regular basis; however, the purpose of homework is not simply to keep the student busy. The purpose of homework is to reinforce what is being taught in the classroom and/or prepare the student for the next day’s lesson.

Students will frequently be assigned long-term writing or project based assignments that will require time management so that students are not overwhelmed at the last minute by deadlines. Students can expect to write frequently. **Papers written outside of class must be typed in 12 point font, Times New Roman, double spaced and cited using MLA format.**

***\*Please keep in mind that I am the instructor and will make sure to provide you with appropriate resources in making sure to successfully master all assignments in a successful manner and timely fashion. All assignments, projects and homework will be given accordingly and expected to be received upon the assigned due date.\****

**What do I need for class every day?**

* Post-it notes
* Blue or black pen or pencil **(Work in other colors will not be accepted!)**
* Composition Notebook
* USB Drive \*/ Google drive account
* Highlighter
* Two Pocket Folder

**Academic Honesty:**

I hold students to the highest standards of academic integrity. All class work, unless otherwise announced, should be completed without outside or classmate assistance. To do otherwise, constitutes cheating and will be treated as such. You will be required to write frequently and you may find it tempting to copy someone else’s work. It is in your best interest to avoid this temptation. If ANY portion of paper is “borrowed” from another source without the proper citation, you will be written up for plagiarism. If you need help or guidance, I am your best source. Please come to me with questions or concerns.

***Thank you and I look forward to a fantastic school year! -Mrs. Ashely***